



ALAMEIN NEIGHBOURHOOD & LEARNING CENTRE INC.

Learn Laugh Live

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2019 ANNUAL REPORT

ABN 14 634 097 750

Incorporation No. A 0001801D



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President's Foreword

As we look back on another busy and successful year in 2019 for Alamein Neighbourhood and Learning Centre (ANLC), it is against the backdrop of a starkly different world. The bushfires in Australia over summer, followed swiftly by a global pandemic, have meant that the way we live in our homes, neighbourhoods and cities has changed drastically. For me, this change highlights the value of caring connections and local communities – and this speaks to the very purpose of ANLC.

In 2019 we continued to reach out to our neighbours, students, community partners and supporters, and seek new ways to make connections. This has seen us delivering services for the Munro Street public housing centre, through our partnership with DHHS, and running classes at the local bowling club – thanks to an initiative with Ashburton Bowls. It's all about finding our tribe and being where they are.

One of the most exciting ventures in 2019 was a new project, Local Steps @ Alamein and Beyond. This learning pathways initiative saw the commencement of a partnership with Holmesglen TAFE, enabling us to work with pre-accredited students to support them as they undertake further studies. For ANLC, this is a natural extension of our learning services, utilising the expertise and core capabilities of our team. This project will continue in 2020.

Our Centre remained an important community drop-in point and vibrant hub for fresh activities, such as music concerts and a regular discussion group, as well as our popular programs like gardening and cooking, and valuable suite of courses, seminars and classes.

Planning for the refurbishment of the centre has accelerated during 2019, with extensive consultation being undertaken. The objective is to achieve a design that meets our needs and extends our capacity to offer innovative and relevant services.

I am continually inspired and impressed by the ingenuity and variety of activities and initiatives that the ANLC team creates and delivers in the local community. Under the leadership of Jill Hitchcock, they do this with resourcefulness, consideration, kindness and warmth, and they are our strongest asset.

Our volunteers and committee members have given generously of their time and expertise in 2019, and we are indebted to them for their support. This year we farewelled our past President, Leanne Lawrence, who has guided the committee so capably in recent years. We thank Leanne for being part of ANLC. We also farewelled a former president, treasurer and long standing committee member, Karen Ward-Smith. We thank Karen for her dedicated contribution to ANLC.

We could not have achieved the outcomes of the past year without valuable support from the City of Boroondara, the Victorian State Government, ACFE, Neighbourhood Houses Victoria, and Neighbourhood Houses Boroondara. Each of these organisations brings much appreciated expertise, assistance and collaboration.

We face into a different, but no doubt exciting year in 2020. In celebrating the achievements of 2019, the committee and I also applaud the ANLC team as they respond, with creativity and innovation, to new service delivery challenges in 2020. All the while keeping the needs of our community at the forefront of their work.

We thank you too, for your support and care.

Sally Holdsworth

President

Agenda

2019 Annual General Meeting Alamein Neighbourhood & Learning

Centre Inc.

Tuesday 19 May 2020 (Electronic meeting)

1. Welcome / Apologies
2. Zoom meeting process and voting procedures
3. Confirmation of minutes of the previous AGM
4. Business arising from the minutes
5. President's and Manager's report
6. Treasurer's report and presentation of audited financial statement
7. Appointment of the Auditor
8. Election of Committee of Management Members

Meeting close

Alamein Neighbourhood & Learning Centre Inc.

Annual General Meeting 2018 Minutes Tuesday 9th April 2019

1. Welcome and apologies

Sally Holdsworth, ANLC Vice President, opened the 42nd Annual General Meeting on Tuesday 9 April 2019 at 4pm and acknowledged the traditional owners of the land.

Sally Holdsworth welcomed all present.

Present: Sally Holdsworth; Leanne Lawrence; Karen Ward-Smith; Peter Ferguson; Janet Hills; Jai Lim; Pat Griffith; Will Fowles (Member for Burwood); Cr Garry Thompson, Fiona Brown, Alana Smith, Kate McClure, and Debbie Pryke (City of Boroondara); Jill Hitchcock, Sandii Ingham, Margaret Smith, Theresa Bonasera, Tony Crawford, Peter Miller and Stuart Milligan (ANLC Staff); Mark Zentgraf and Dustin Pham (Samarinda Ashburton Aged Services); Natalie Rabey and Cate Doolan (AAC Public Tenants); Shima Ibuki (Surrey Hills Neighbourhood Centre), Elana Bonner and Rose Camwell (Craig Family Centre), Jane Broadhead, David Cooke and Owen Pietsch (Access Health and Community); Joe Battista; Doug Johnson; Ron Mansell.

Apologies: Julie Hebert, Janine Summers and Iwona Jonasz (ACFE), Pari Sanyu and David Towl (Access Health and Community), Mary Liston (Bowen Street Community Centre), Liz Finucan (Camberwell Community Centre), Judy Russell, Frank Koukounas, Cheryl Draper, Andrew Howells, John Somerville, Ruth Cruttendon, Isabel Ho, Sue Leavesley, Jenny Fuge, Lionel Arnold (Collyer & Partners), Linda Trikarso and Marion Baker (Waverley Garden Club).

2. Minutes of the 2017 AGM

That the minutes of the 2017 AGM held on Tuesday 17 April 2018 as circulated be accepted as a true record of the meeting.

Moved: Karen Ward-Smith

Seconded: Jai Lim

Carried

3. Business Arising from the minutes:

Nil

4. President's and Manager's Report

The Vice President Sally Holdsworth and Manager Jill Hitchcock both spoke briefly to their

reports, highlighting the range of activities over the year including the delivery of more than 9000 hours of pre-accredited training, 100 sessions of Men's Shed, 150 sessions of pilates/yoga, gardening, cooking and craft activities and more than 4000 hours of volunteer work in the classroom and in other programs.

That the 2018 President's and Manager's Report be accepted.

Moved: Sally Holdsworth

Seconded: Janet Hills

Carried

5. Treasurer's Report including the Financial Statement for 2018

Karen Ward Smith spoke to the Treasurer's report, highlighting the small profit for the year.

That the 2018 Treasurer's Report be accepted.

Moved: Karen Ward-Smith

Seconded: Leanne Lawrence Carried

6. Appointment of the Auditor

That JL Collyer and Partners be appointed Auditor for 2019.

Moved: Karen Ward-Smith

Seconded: Pat Griffith

Carried

7. Election of Committee Members

Will Fowles, Member for Burwood presided over this.

There were 9 vacancies on the Committee. Nominations were received from Jai Lim, Karen Ward-Smith, Pat Griffith, Sally Holdsworth, and Frank Koukounas. As there are fewer nominations than positions available, it was declared that Jai Lim, Karen Ward-Smith, Pat Griffith, Sally Holdsworth and Frank Koukounas were duly elected to the Committee of Management, joining Leanne Lawrence, Janet Hills and Peter Ferguson.

8. Guest speakers: Fiona Brown and Kate McClure from the City of Boroondara.

Fiona is currently the Acting Manager Community Planning and Development, and Kate is acting as Senior Coordinator Community Strengthening. The City of Boroondara is upgrading our Centre and is seeking input from centre users. Fiona and Kate provided a project overview and Fiona thanked Jill for her patience. Fiona and Kate ran a mini-workshop to give attendees a chance to respond to some key questions that will help to inform the project design. Work on the Centre is due to start in 2021.

9. Pat Griffith presented gifts to Fiona and Kate.

There being no further business, the meeting closed at 4.40pm.

Alamein Neighbourhood and Learning Centre Inc. Teams 2019

Committee of Management

President	Leanne Lawrence
Vice President	Sally Holdsworth
Minute Secretary	Pat Griffith
Acting Treasurer/ Treasurer	Karen Ward-Smith/ Frank Koukounas
Secretary	Jill Hitchcock
Committee	Jai Lim
	Janet Hills
	Peter Ferguson

Staff

Manager	Jill Hitchcock
Further Education Coordinator	Sandii Ingham
Education Support Coordinator	Sue Leavesley
CHSP Coordinator	Margaret Smith
Men's Shed Facilitator	Stuart Milligan
Community Development Worker	Isabel Ho
Administration Officers	Isabel Ho
	Theresa Bonasera
	Barbara Richter-Kirk
	Yuriko Franks
	Alyssa Hennessy
	Cheryl Draper
Bookkeeper	Tony Crawford
Project Officers	Sandii Ingham
	Isabel Ho
	Stuart Milligan
	Dimi Papadakis
Bus Drivers	Peter Miller
	John Somerville

Further Education Tutors

Kerina Alter Lois Best Sue McBride Kat O'Reilly Louise Simon	Valerie Barling Sue Braint Scott Moran Dimi Papadakis Anne Smith	Lisa-Jane Bell Sue Leavesley Sally Newnham Irena Poloczek Patty Trajkovska
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Leisure Tutors

Vrinda Fernando	Barbara Richter-Kirk	Valerie Barling
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Volunteers

Mandy Batey, Joe Battista, Jai Cao, Ruth Cruttenden, Linda Davis, Peter Ferguson, Yuriko Franks, Pat Griffiths, Kathy Ha, Jan Hall, Janet Hills, Michael Hills, Sally Holdsworth, Andrew Howells, Hua Diong, Doug Johnson, Raakhee Kaura, Sue Kellow, Frank Koukounas, Leanne Lawrence, Jai Lim, Anthony Lister, Mei Mak, Ron Mansell, Dimi Papadakis, Marg Rawlings, Anne Sidari, John Smith, Margaret Smith, Marek Trzaskowski, Anna Wang, Laura Van der Werff, Rebecca Verratti, Karen Ward-Smith, Rohan Wimalasuriya.

President's and Manager's Report 2019

It is always a pleasure to provide an account of the work undertaken by the Alamein Neighbourhood and Learning Centre Inc. (ANLC), and the activities and offerings in 2019 certainly made for an interesting and engaging year.

ANLC Refurbishment

Those of you who attended our AGM last year will recall a presentation from the City of Boroondara team regarding plans for a long-awaited refurbishment of the centre at 49 Ashburn Grove, Ashburton. This presentation marked the beginning of the consultation process for the refurbishment, with all at the AGM engaging with good humour in the activity to document some information about the centre and what would be useful in the refurbishment. Subsequently, an online survey was available to ANLC users, and several consultation rounds were undertaken with staff, committee of management members, volunteers, students, local residents and ANLC visitors to record the functionality of the existing configuration and to explore opportunities as part of the refurbishment. All who participated in this process did so with great enthusiasm and a spirit of cooperation for which we were very grateful. The process also served to bring together our rich and diverse community who are all excited at the prospect of a more accommodating space in which to undertake our activities. Under the guidance of the staff from the City of Boroondara and the skilled team at Capire Consulting a comprehensive and realistic document of requirements was produced to inform the design of the redevelopment. Towards the end of the year the project progressed further with involvement from DS Architects. We look forward to continuing this process in 2020 and providing an update at the next AGM.

Partnerships and Capacity Building

A community based organisation thrives when able to form strong partnerships with other organisations and groups, and in 2019 we were fortunate to make considerable progress in this area. The Capacity and Innovation Funding grant through ACFE (CAIF 11), aptly named Local Steps @ Alamein and Beyond, aimed to form a closer bond with the local Holmesglen TAFE. Sandii Ingham, our Further Education Coordinator, stepped into the role of Project Manager for this project and drew on her experience in pre-accredited training to establish a partnership with Holmesglen which will have long-term benefits for both organisations. By exploring the needs of the students undertaking the free TAFE courses Sandii was able to identify opportunities for ANLC to support students at a pre-accredited level to assist them in completing their courses. New courses designed to support TAFE students as well as the identification of clear pathways from ANLC students transitioning to TAFE were established. ANLC was able to promote our courses and the Learn Local brand more broadly at professional development activities and at Open Days. This successful project also built on previous projects including the Get Set @ Alamein project (matching students with volunteer mentors) and the Family Learning Partnership to provide a supportive and active environment for students to complete their pre-accredited studies.

An important initiative in 2019 was the implementation of the ACFE-funded Local Purse project, and ANLC was proud to be a part of this. This project provided financial wellbeing

education for women and was delivered in partnership with Camcare in their Camberwell office. The SARA project (Skilled Aware Resourceful Active: Financial wellbeing training for women) was delivered over eight weeks with 11 participants focusing on building knowledge and skills to become more financially literate. The project was delivered in combination with the FLEW (Financial Literacy for Every Woman) project which has resulted in the production of a manual of bite-sized summaries on different topics such as superannuation, credit card debt and more, and will be delivered by some of the SARA graduates as volunteers to support other women. We are grateful to Camcare for their support of this project, and to ACFE for the opportunity for involvement.

During 2019 the Neighbourhood Houses in Boroondara continued to meet and work together to provide a range of courses and activities to respond to our communities. We were delighted to welcome Caddy Purdy as our contact at the City of Boroondara and would like to thank her for her support, as well as all the other City of Boroondara staff including Fiona Brown and Kate McClure. ANLC attended the two workshops run by City of Boroondara to explore the implementation of the Boroondara Community plan and opportunities for collaboration, and these were helpful, constructive, positive activities.

Following these workshops, we were pleased to participate in mental health awareness training hosted by City of Boroondara, in which most ANLC staff took part. We also look forward to a stronger collaboration with the library service which was another initiative arising from these workshops.

ANLC has enjoyed a close partnership with the Department of Health and Human Services (DHHS) throughout the year. This has been seen in the ongoing support of the public housing officer's weekly outreach service, which provides a significant benefit to residents, as well as the opportunities to participate in consultations regarding public housing in the area. The partnership with DHHS also resulted in the delivery of the Munro St public housing project in Hawthorn East which has involved the delivery of a range of community engagement activities and liaison with other organisations in the area to support the public housing residents. We are especially thankful for the support and guidance of Dr Catriona Ross and Mark Tyrrell from the Population Health and Community Wellbeing team and look forward to continuing our work with them in 2020.

The Ashburton Strategic Alliance of Providers (ASAP) is a group established several years ago and this group began to meet on a more regular basis in 2019. Comprising local service delivery organisations such as Camcare, Access Health and Community and Samarinda Aged Services, the Craig Family Centre, and the City of Boroondara, the group is well placed to address such important issues as the redevelopment of the Markham public housing estate.

Several other partnerships continued to flourish during 2019. We endeavoured to work closely with the Ashwood, Ashburton and Chadstone (AAC) Public Tenants' Group and were pleased to provide training for some of the members during 2019. The Ashburton Bowls Club were kind enough to welcome us to their facility to run one of our Aussie English classes, an event which involved lots of fun and new language for our students, not to mention some lawn bowling! The Craig Family Centre hosted our Cooking Group for most of the year, and we were also pleased to facilitate their Kids in the Kitchen program.

ACFE program

The ACFE program at ANLC is successful due to the wonderful staff and teachers, and heartfelt thanks go to Sandii Ingham and Sue Leavesley who shared responsibility for overseeing this program in 2019, as well as to our dedicated teachers whose skills and innovative approaches to learning ensure that students are provided with a rich and enjoyable learning environment. We are grateful to the staff at the Department of Education – Julie Hebert, Iwona Jonasz, Sue O'Brien and Janine Summers – for their support and expert guidance throughout the year and for the professional development opportunities afforded by the Department.

Community Activities

Community activities and programs were an especially vibrant feature of our program during 2019. The year started early with the wonderful Scarecrow Day on a sunny Saturday in January which attracted more than 150 people across the day and was hugely popular. The event focused on making scarecrows for children to take home but also included an exciting scavenger hunt as well as the sausage sizzle and the Bike and Blend smoothies. We also provided an activity which allowed children to explore the joys of basic programming by learning to manipulate small sphero robots. The Scarecrow Day was an example of how successful projects can be created by combining elements of different programs. The Scarecrow Day, which was the brainchild of Isabel Ho in her role as Community Development Worker, built on the work of the Family Learning Partnership team, the Sustaining Ashburton project and the community garden program.

In 2019 we placed more emphasis on the delivery of community-based programs such as the Men's Shed, community gardening activities and other community-based activities such as the cooking group and the discussion group. These low-cost activities have enabled ANLC to demonstrate greater diversity in the range of programs offered and to represent opportunities for inclusion and belonging within the local community, particularly for those with additional needs. Other events were held to highlight important social issues such as our gambling harm awareness event, or to raise money for causes such as the biggest morning tea. It is obvious that our local community has enjoyed these opportunities to gather, and many local connections have been made as a result of these events.

The Alamein Men's Shed program has continued to enjoy local support and had a busy year in 2019 with a range of barbecues and seminars. We would like to thank Stuart Milligan for his hard work and vision in this area, as well as our dedicated Shed Volunteers – Joe, Doug and Ron. Stuart has also initiated other community activities such as the discussion group, providing a broad range of activities to engage and support our local community.

We were fortunate to have the City of Boroondara support with a Community Strengthening grant to run a series of concerts under the banner, Music at Your Door – Four Seasons at Alamein. This project kicked off with a concert to mark Harmony Day and continued throughout the year with a range of different music styles and activities. It highlighted the rich diversity of the ANLC community with performers from many different backgrounds providing

music which was enjoyed by our volunteers, students, drop in participants and many locals.

In 2019 we were pleased to partner with the Craig Family Centre to enable children and their parents from kindergarten programs to attend our community garden, and to further support this by facilitating the Kitchen program. We look forward to working with the Craig's new Executive Officer and Neighbourhood House Coordinator to continue this partnership in 2020.

Mention must also be made of our administrative staff, particularly Theresa Bonasera and Alyssa Hennessy, who greet our callers and visitors and provide the warm and welcoming environment for our students and participants for which ANLC is known.

Commonwealth Home Support Program

The Commonwealth Home Support Program remained a popular and valuable program in 2019. Feedback from participants attending the shopping bus and social support activities is invariably positive and we welcomed several new participants to the program.

We worked with the City of Boroondara over several months to transition the provision of funding for our Friday program from Council directly to ANLC, and we thank Michelle Forster for her support of this.

During 2019 we were pleased to have several of our CHSP participants attend events at the Centre, including the concert for Seniors' Week and the Biggest Morning Tea. As our program is delivered via our community bus it is always a treat for the rest of the staff to meet with the CHSP participants. The CHSP program is also a popular aspect of our student placement program with students attending social support activities, and we appreciate the involvement of our CHSP participants in the student program.

Students

ANLC continued its partnership with Swinburne University and the Capstone Project to support projects for the students completing the design and communication course.

Students are asked to interview ANLC staff and come up with real life proposals to address design and communication issues. Working with the Men's Shed has been a popular focus with some fantastic ideas arising.

In 2019 we also hosted several students from Holmesglen TAFE as well as from RMIT. These placements provide students with hands on experience in the community sector and, in turn, students provide ANLC staff with valuable assistance in the classroom and community programs. Our thanks to all the students for their contribution.

NIECH

ANLC is one of 29 neighbourhood houses in the NIECH (Network of Inner Eastern Community Houses) network, which has continued to provide a valuable resource and support for our organisation. In addition to the regular member meetings the network provides opportunities for teaming and support under the wonderful networker Nikki Maddern. NIECH successfully applied for funding under the Be Connected program and this has provided a great opportunity for many older participants in our network to improve their digital literacy skills. ANLC is always pleased to support the regular NIECH bus trips which take new members around the network to visit various houses and is a great networking opportunity.

Volunteer Program

The Alamein Volunteer Program continued to grow in 2019. Several new volunteer classroom helpers joined the team and quickly settled into their roles in supporting students requiring additional assistance. We were fortunate that several new volunteers are students from our classes and for these volunteers the chance to participate in a different role provides valuable office experience for them and is so very helpful for ANLC.

We were able to utilise a Commonwealth Volunteer Grant to provide first aid training to several of our volunteers, and our thanks to those who chose to undertake this critical training.

Future Directions

ANLC staff, committee of management and participants have worked hard during 2019 to further the strategic directions of the organisation. A major goal has been the engagement of more residents in our activities, especially in our community programs, and this has been most successful. As we go into 2020 we will be undertaking a review of our strategic plan, with the redevelopment of the Centre a major focus. We look forward to reporting on progress in this area at the next AGM.

Sally Holdsworth

President

Jill Hitchcock

Manager

Further Education and Leisure Program Report

Further Education Coordination staffing

Alamein Neighbourhood & Learning Centre Inc. (ANLC)'s Further Education coordination changed in 2019: Sandii Ingham coordinated 1st semester and Sue Leavesley 2nd semester. In 2nd semester, Sandii Ingham managed the CAIF 11 project, Local Step @ Alamein & Beyond.

ACFE program 2019

ANLC received **9075** Student Contact Hours (SCH) from ACFE to run pre-accredited courses and **230** SCH to run LEAP courses (courses more than 5 hours and less than 20 hours in length).

ANLC delivered **8573** SCH and **175** LEAP SCH during 2019. The shortfall in delivery was largely due to a number of challenges encountered in running some classes, namely:

- Less demand for technology courses with fewer referrals from Job Actives for these courses.
- An increase in language and literacy class sizes was a positive overall result but meant room availability for other classes was limited due to the need to use the double room for a number of classes.
- Unanticipated building issues caused delays and cancellation of some courses, but also allowed us to create new partnerships and run some classes off site.
- We put a great amount of effort into the preparation and delivery of the new SARA program (promotion, supporting students, and creating a partnership). Despite this being a popular course not all SCH were expended.
- Some courses created in conjunction with a local support organisation to engage local parents, did not eventuate, due to challenges the local organisation experienced.

Notable popular courses during 2019 were Communicate in the Digital Age: iPad basics (earlier in 2019), and the aforementioned Women's Financial Wellbeing course (see SARA course).

English & literacy courses were especially popular in 2019. Students joined those courses when they were referred to ANLC through friends, the Internet and also Disability Employment Services (DES). These courses were modified if a recognized need was identified, e.g. LEAP into Literacy was offered as a 5-hour course aimed at engaging students into the centre. The teacher recognized these students would need additional sessions for them to leave the course with more confidence in their literacy skills, and confidence in joining pre-accredited courses. The course was increased to 15 hours. All students in the class completed the LEAP and then joined a pre-accredited (longer) course.

- Altogether ANLC ran 25 funded courses (pre-accredited and LEAP):
 - 6 x full year courses
 - 2 x ½ year courses
 - 1 x 35-hour course
 - 1 x 32-hour course
 - 4 x 25 hour courses

- 6 x 20 hour courses
- 1 x 15-hour course
- 4 x 5 hour courses
- Four new courses were run:
 - 21st Century PA: administration skills to get people back to work.
 - Leap into Literacy
 - Microsoft Office Skills: Offering training in the Microsoft Office Suite
 - SARA: Women's Financial Wellbeing

SARA Program

ANLC were chosen as one of the Learn Locals in Victoria to run the pilot 32 hour SARA program (financial wellbeing course for all women). The course was aimed at supporting women (by stealth) who may be in a family violence situation.

Prior to the SARA course, we ran an information session with guest speakers from WIRE and Victoria Energy Compare, aimed at giving a taster of the course leading into enrolments.

We subsequently had 11 students enrol (1 of the biggest SARA classes in the state) and were funded for 12. There were 2 facilitators (vital in this course to support both peer and students.) We partnered with Camcare, who provided the location to run the course and funding to cover material costs and lunch for classes, plus financial support for childcare if needed.

The SARA course was very successful with students very positive about their gains and successes from the course.

There was both a community of practice to support the coordinators / trainers, and a final forum to gain insight and give findings of the course to all stakeholders.

ACFE are deciding if they will fund the course again in 2020.

Students

During 2019 there were 178 students in the ACFE program, made up of both new and returning students. The following provides a demographic snapshot of these students:

- 40 different countries:
 - Majority Australian (43%).
 - 15% Chinese
 - 5% Vietnamese
 - 3% Japanese
 - 2% Indian
 - Other countries: Iran, Malaysia, Serbia, Uganda, Myanmar, Laos, Egypt, Honduras, Ethiopia.
- School level achieved:
 - 61% of our ACFE students did not complete year 12 studies.
 - 32% did not attend school in Australia (attended school overseas).
 - 8% have year 8 or below school level.
 - 7% have year 9 or below.

- Qualifications:
 - No education: 37%
 - Certificate II or below: 7.5%
 - Certificate IV or below: 20%
 - Diploma level: 7.5%
- Reason why students are studying:
 - The main reason (63%) was for self-development. Many of our ESL students chose this as they were not yet confident with their English and so were not ready to think about further study or a job.
 - 11% of students were studying with us in order to get a job.
 - While 14% studied in order to gain skills needed for their job or career.

CAIF 11: Local Steps @ Alamein & Beyond

ANLC was successful in obtaining funding to undertake the Local Steps @ Alamein & Beyond during 2019. The aim of the project was to strengthen ANLC's partnership with Holmesglen and with local businesses, and to develop and implement a pathway tracking feedback mechanism to better inform Alamein of its practice for new courses, needs, successes and improvements.

The project established relationships between Alamein and various Holmesglen departments, including Student Wellbeing and the English Language Section.

From these collaborations in 2019, I:

- presented at the TAFE Career Practitioner Network quarterly meeting,
- consulted with Holmesglen staff and trainers regarding student needs and subsequently designed A-frame courses to address these needs, aimed at supporting students to complete their courses.

From this, certain Holmesglen staff are:

- promoting Alamein courses to current and potential and leaving students. These steps resulted in an increase in Holmesglen staff and student knowledge of both Learn Locals and Alamein, and more referrals to Alamein courses.

Established relationships with a local Disability Employment Service (DES), leading to student referrals to Alamein, invitations to join a community network, informing the DES office of what Learn Locals do, and 1 DES consultant being an 'ambassador' for Alamein (Promoting the centre to her organisation).

Designed and developed new A-frame courses to be offered in 2020:

- LEAP into Study
- LEAP into Robotics and Coding
- Introduction to Technology Today (3d printing, coding, VR, drones)
- English for Future Pathways

The project continues until March 2020.

Partnerships

There were a number of partnerships and collaborations established or strengthened in 2019, through the Locals Steps @ Alamein & Beyond project, the SARA program, and through Alamein staff networking with local organisations. These collaborations included:

- Campbell Page (DES)
- APM (DES)
- Echo (DES)
- Holmesglen:
 - Student services
 - Language and literacy
 - Community Development
- Waverley Helpmates
- Ashburton Bowling Club
- The Craig Family Centre
- Lauriston Girls School
- Exploring other possible partnerships: Helping Heroes

Fee for Service Courses

We ran 7 different fee for service classes in 2019, with a total of 10 courses run. Courses included:

- eBay
- NBN basics
- Social networking
- Smart devices

Lauriston Girls School English classes for overseas parents continued with 2 weekly 2 hour courses running for the full year.

Leisure

Leisure courses were again popular in 2019. Several classes were at near capacity or full.

We ran 6 types of term leisure courses: yoga (level 1 & 2), Pilates, mediation, relaxation yoga and mosaics. Altogether 32 term courses were run.

Four holiday leisure courses were run: Pilates and relaxation yoga.

Teachers

Thank you to all the wonderful teachers in our ACFE and leisure programs. We are so lucky to have such a professional and caring team.

The future

We are looking forward to consolidating the success of Local Steps @ Alamein & Beyond and to see it integrated further into the Further Education program at Alamein.

Sandii Ingham

Further Education Coordinator and Projects Coordinator

Commonwealth Home Support Programme Report 2019

2019 was a successful year for the Commonwealth Home Support Programme (CHSP). The year began with the now well established Summer Dial a Bus which enables participants to maintain social connections and independence over the holiday break.

In total we had 19 participants in CHSP during 2019. Most participants took part in more than one activity. The Social Support Program (Twice Monthly Bus Trips) continued to be a popular program during 2019 which saw 18 trips undertaken with over 700 hours of social support delivered. The Monday Dial a Bus service continued to operate on a weekly basis and alternated between Forest Hill Chase and Waverley Gardens. This service was regularly very well attended with participants taking advantage of the opportunity to not only shop but also enjoy social opportunities with the others on the trips. The Friday service was not as well attended but nevertheless the opportunity for these participants to access shopping and social activities at Chadstone and Ashburton was equally important.

The profile of our CHSP participants has not changed significantly over the year. The majority of our CHSP participants are women within the 85 to 89-year-old age group and live in the Ashburton and Glen Iris areas. Most of the participants live alone in their own homes, although some participants live in nearby public housing. The ANLC program represents a significant support in the lives of these local residents, many of whom have lived in the area for most of their lives and we are privileged to be able to assist them in maintaining their independence and promoting opportunities for social support.

In 2019 we worked with the City of Boroondara to transition the Friday service funding directly from the Commonwealth to ANLC and we are grateful to Council staff for their assistance with this.

During the year we facilitated some opportunities for our CHSP participants to attend activities at the Centre. These included the taster session from WIRE and Energy Victoria on financial well-being for Women, the Seniors Concert in October and the Biggest Morning Tea. We also offered information sessions such as learning about how to access the MyAgedCare portal and about home care packages.

Many of the CHSP participants are avid readers and as a result the ANLC Tiny Library was extended to the bus with books being made available during the twice monthly bus trips. ANLC receives regular donations of books to the Tiny Library so there is always a large pool of books to choose from, and many locals heeded our request for larger print books to offer our CHSP participants.

Once again all CHSP staff undertook professional development. During 2019 we held additional training to ensure that all staff were familiar with the new quality standards which were implemented in July.

This training provided opportunities for staff to reflect on how they meet the standards within the contacts of their programs. Staff also explored generally how the goals of participants in the program can best be accommodated to ensure that participants are provided with opportunities to maintain their social connections and promote independence.

Margaret Smith CHSP

Coordinator

Men's Shed Report 2019

During 2019 six new members were introduced to the Alamein Men's Shed. Several of these men joined a new session on a Thursday afternoon focused on painting and repurposing hard rubbish such as boxes and furniture. This shed session is run in a quieter calmer environment without power tools. Men paint, chat and share a cuppa! One of these men aged in his twenties left the shed session to concentrate on employment with a gardening job. We wish him all the best with his new career.

On June 13th we held an event for Men's Health week. Our guest speaker was Ted Brewster, an 83-year-old who still races motor cars and lives a very active high energy life. Ted gave an inspiring presentation about his lengthy racing career and his approach to achieving a healthy happy lifestyle. Following Ted, David Towl from Access Health and Community talked to our men about promoting good health, building relationships with your GP and a general overview about positive lifestyle choices. Fourteen men attended the event and few non shed visitors joined in to make for a wonderful afternoon.

In July we held a Men's Shed mental health forum at the City of Boroondara. All four Boroondara Men's Sheds were invited and three participated. Speakers from Beyond Blue and Access Health and Community shared their thoughts and lived experiences. It was a particularly difficult event to promote as from my experience and that of fellow men's shed facilitators, generally older Australian men don't feel comfortable sharing mental health concerns and discussing the subject on any level. Although only 13 people attended the event healthy relationships were strengthened between the Hawthorn Men's Shed, Alamein Shed and City of Boroondara staff. I feel strongly it is the responsibility of shed facilitators, volunteers and members to drive mental health conversations and promote mateship.

Throughout the second half of the year Highgate Child Care Centre approached our shed to fix their broken wooden furniture and toys. High gate contributed some varnish and paint and our men provided the labour and woodwork skill which resulted in over 30 toys and equipment being brought back to life and saved from landfill. A big thank you to all who contributed in the project.

In 2019 we started an ANLC discussion group which was held monthly. The group is made up of men and women and attracts a wide range of diverse and interesting opinions, theories and stories. Some of our subjects include current events, travel, changing modern society and technology. The informal gathering lasts 90 minutes and a gold coin donation is welcomed.

In October our shed volunteers decided to promote our shed and sell some of their woodwork at the Ashburton festival. The men began building toy trains, mail boxes and dolls houses. Having an event to focus on was excellent for generating enthusiasm and morale in the shed.

In November work began on the installation of two new community garden raised garden beds. Despite not having a strong interest in gardening our men rose to the occasion and were outstanding in removing old rotten timber, moving large amounts of soil, cleaning the garden plots and assisting with spring planting. Our successful year at the shed wound down with a Xmas BBQ in front of the community garden.

Stuart Milligan

Facilitator

Community Programs Report 2019

The Community Garden was a hive of activity during 2019. In addition to the dedicated care of the community garden plot holders, considerable work was undertaken to upgrade aspects of the garden. On a cold October morning our trusty Men's Shed participants along with Geoff and Rosemary demolished rotting raised garden beds in readiness for two new raised beds to be installed by Bunnings. Bunnings had generously donated the structures, soil, fertilizer and plants. The installation took over three days to complete, but now we have a summer crop of tomatoes, basil, sweet potatoes and herbs. This was a very spirited activity with lots of laughs.

Several gardeners relinquished their plots during 2019 but we also welcomed some new gardeners. The garden group was held on a fortnightly basis and we had quite a few transient garden/plant enthusiasts help throughout the year as well as some regulars. Most people joined the gardening group to learn a little about gardening or were giving back to the community whilst looking for work. The garden group helped in July at the Winton Road Food Forest one rainy day. The gardeners enjoyed the different surroundings and helping someone else out. Highlights in our garden included a beautiful display of poppies and our cherry and peach trees have been doing well.

A collaboration with the Craig Family Centre resulted in a popular project where preschoolers learnt about growing and nurturing vegetables and herbs. Three and four year olds visited the garden twice a week with their parents and teachers to plant, water, weed and take care of an allotment in the Community Garden. A Cooking Program based on healthy eating and using some of the produce grown in the garden was implemented and I spent one afternoon a month engaging children and their parent/s with cooking activities in the Craig Kitchen.

The cooking club met on the first Thursday of each month. The group had originally started out as a group of woman sharing recipes, preparing interesting snacks and enjoying one another's company. Somewhere along the way it became more of a men's (and some ladies) cooking group with a chance to prepare healthy meals to chat and enjoy the social side of eating and cooking together. A highlight in 2019 was a dumpling making workshop with Jenny Chui. Rosewood Gardens residents joined the group on three occasions.

Crafternoon was not that well attended most of the year. Card making, making reusable bags and Christmas decoration were some of the activities. We had ladies from Rosewood Gardens (retirement village) join us on various occasions.

Once again the Biggest Morning Tea event was well attended and enjoyed by the Alamein community, raising \$170 for the Cancer Council in the process. This time we asked participants to bring a plate instead of doing all the baking ourselves. We also ordered food and baked a large batch of scones.

During 2019 we were able to run a series of concerts thanks to the City of Boroondara Community Strengthening Grant. Concerts included African Rhythms, bringing original music and lyrics from South Africa played by Pahu, as well as concerts by the Organic Sound Duo.

Isabel Ho

Community Development Worker

Treasurer's Report & 2019 Financial Statements

Financial Statements

The 2019 Financial Statements accompanying this report show a surplus for the year ended December 31st of \$6,391 compared with a surplus of \$570 in 2018.

Audited Accounts

The 2019 accounts have been prepared on an accrual basis and were audited by J L Collyer & Partners. The Auditor's report is attached to the accounts.

Financial Position

ANLC's total assets decreased by \$6,725, but pleasingly our liabilities have come down by a greater amount - \$10,424. The community bus reserve within our accumulated funds (\$70,000) was retained. The ANLC website is valued as an asset at \$4,419. The balance sheet can be summarised as:

	<i>Opening Balance</i>	<i>Movement in 2019</i>	<i>Closing Balance</i>
ASSETS	\$234,742	decreased by \$6,725	\$228,017
Less LIABILITIES	\$72,897	decreased by \$10,424	\$62,473
Equal EQUITY	\$161,845	Increased by \$3699	\$165,544

A detailed breakdown of these closing balances is shown in the Balance Sheet.

Financial Performance

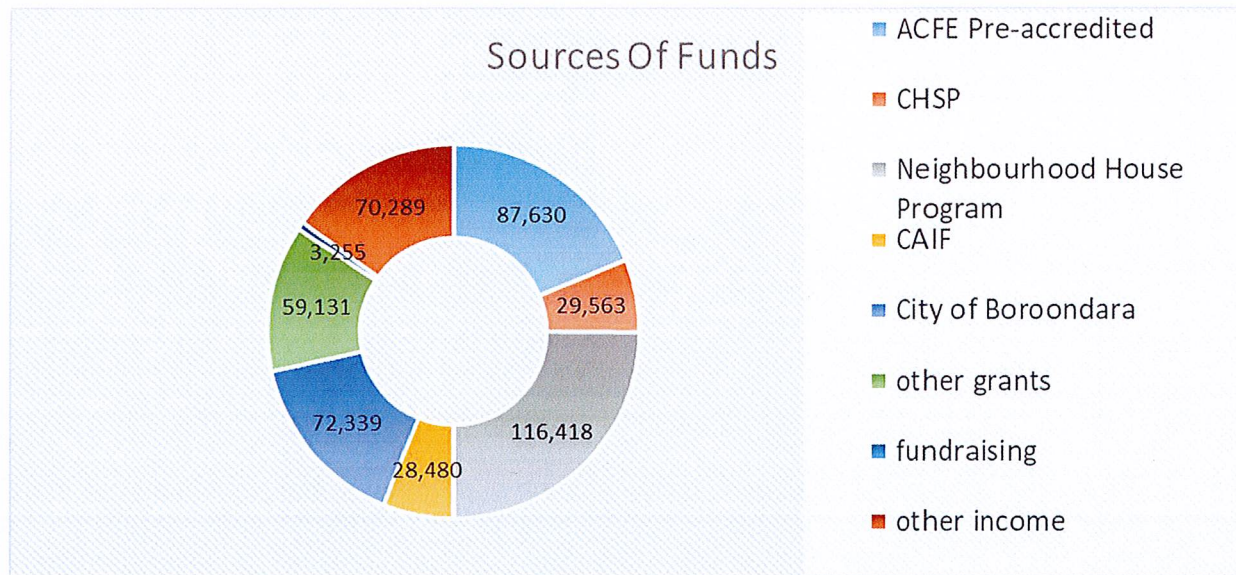
ANLC recorded a surplus (\$6,391) for the year after a provision of \$5,730 has been made for annual leave entitlements and \$14,350 in long service leave entitlements. In addition, depreciation has been calculated at \$2235.

Income and Expenses

ANLC's income and expenditure both grew substantially in 2019 v the previous comparable year – pleasingly the rate of growth in income was greater than the growth in our cost base...13.3% and 11.9% respectively.

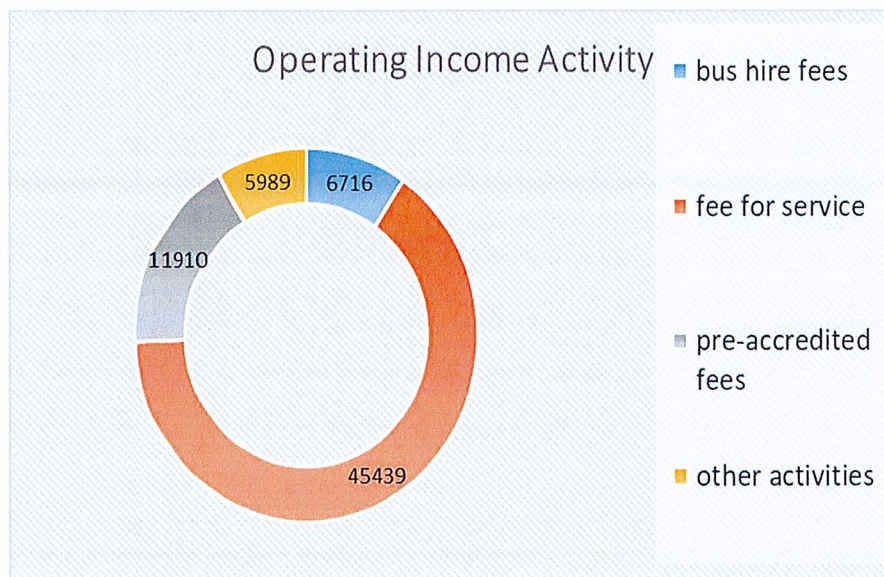
Source of Funds

ANLC receives the majority of its income from a range of government (Commonwealth, State and local) bodies with the primary sources being:



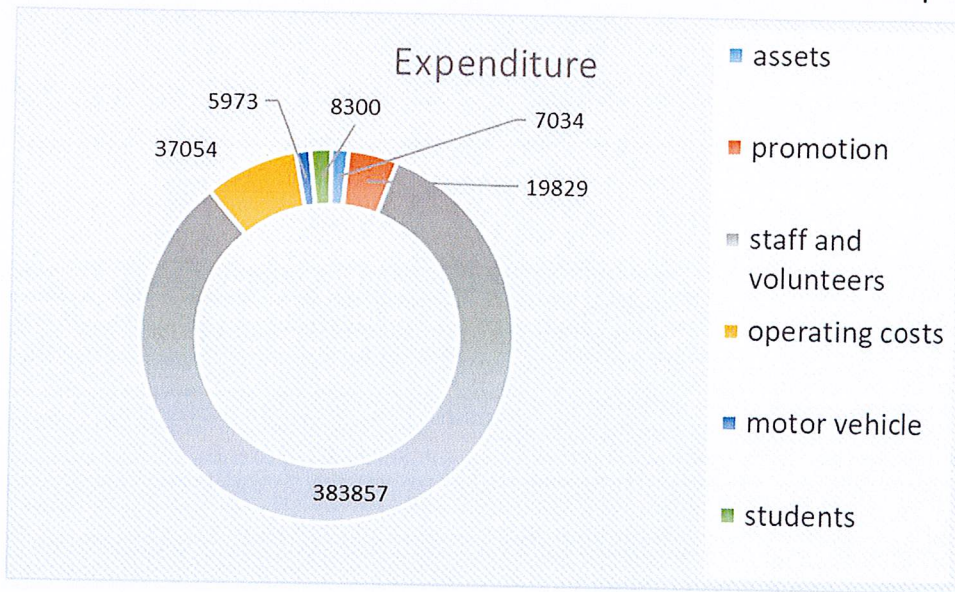
Operating Activity Income

ANLC also generates a significant portion of its income from operating activities such as course fees, charges for services provided to the local community and interest earned on funds invested. The following shows the primary sources of income:



Expenditure

The main expenditure relates to salaried, volunteer and contract staff plus related costs.



Investments

Surplus funds were invested in interest bearing deposits throughout the year to achieve the best possible return on investment while maintaining a high level of security.

All term deposits continue to be secured by the Federal Government Bank Deposit Guarantee.

Summary

Overall ANLC has maintained its sound financial position during 2019 and has operated in accordance with the Associations Incorporation Reform Act 2012.

By way of footnote, the impact that the COVID19 virus has had and will continue to have on 2020 income and operations is very significant. The CoM is doing all it can to reduce / mitigate our risks and financial exposure.

Frank Koukounas

Treasurer

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

BALANCE SHEET
AS AT 31 DECEMBER 2019

		<u>2019</u>		<u>2018</u>
	\$	\$	\$	\$
<u>ACCUMULATED FUNDS</u>				
Retained Surplus		95,544		89,153
New Bus Reserve		70,000		70,000
		<u>165,544</u>		<u>159,153</u>
<u>ASSETS</u>				
<u>Current Assets</u>				
Petty Cash	300		300	
Cash at Bank - Operating A/C	45,270		55,309	
Prepayments	-		-	
Accounts Receivable	<u>2,704</u>		<u>-</u>	
		48,274		55,609
<u>Investments</u>				
ING Savings	-		-	
Westpac - Term Deposit	157,873		153,692	
Westpac -Cash Reserve	<u>12,979</u>	170,852	<u>12,944</u>	166,636
<u>Fixed Assets (Note 2)</u>				
Community Bus at cost	37,551		37,551	
Less Accumulated Depreciation	<u>37,551</u>	-	<u>37,551</u>	-
Computers at cost	25,549		24,228	
Less Accumulated Depreciation	<u>22,682</u>	2,867	<u>18,557</u>	5,671
Fixtures & Fittings at cost	47,396		47,396	
Less Accumulated Depreciation	<u>47,396</u>	-	<u>47,396</u>	-
Property & Equipment at cost	8,875		8,875	
Less Accumulated Depreciation	<u>7,270</u>	1,605	<u>6,468</u>	2,407
		<u>4,472</u>		<u>8,078</u>
<u>Intangible Assets</u>				
Website		4,419		4,419
<u>TOTAL ASSETS</u>		<u>228,017</u>		<u>234,742</u>
<u>LESS LIABILITIES</u>				
<u>Current Liabilities</u>				
Creditors (Note 3)	29,645		30,714	
Grants in Advance	26,900		37,604	
GST	<u>5,928</u>	62,473	<u>4,579</u>	72,897
<u>TOTAL LIABILITIES</u>		<u>62,473</u>		<u>72,897</u>
<u>NET ASSETS</u>		<u>165,544</u>		<u>161,845</u>

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2019

	<u>2019</u>	<u>2018</u>
	\$	\$
Retained Surplus at the Beginning of Financial Year	89,153	88,583
Operating Surplus/(Deficit) attributed to members	6,391	570
Prior Year Adjustments	-	-
Transfer to New Bus Reserve	-	-
<u>Retained Surplus at the End of Financial Year</u>	<u>95,544</u>	<u>89,153</u>

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2019

		<u>2019</u>		<u>2018</u>
	\$	\$	\$	\$
<u>INCOME</u>				
Grants				
- Pre-Accredited Grant	87,630		74,251	
- CHSP Grant	29,563		28,197	
- NH Grant	116,418		108,651	
- Capacity & Innovation Grant	28,480		20,377	
- City of Boroodara	72,339		63,946	
- Other Grants	59,131	393,561	44,991	340,413
Fundraising - Gifts		987		778
Fundraising - Contributions		2,268		2,562
Trading/operating Activities		65,677		64,345
Other Income				
- Interest	4,296		3,934	
- Sundry Income	316	4,612	182	4,116
		467,105		412,214
<u>LESS EXPENDITURE</u>				
Advertising & Promotion	19,829		17,530	
Annual Leave Provision	- 657		878	
Audit Fees	1,715		1,709	
Bank Charges	522		526	
Cleaning	4,987		5,390	
Client Support Services/Consumables	8,300		5,466	
Computer Expenses	67		960	
Depreciation	2,235		2,693	
Events & Catering	1,336		735	
Fundraising Expenses	171		-	
Health & Safety	2,648		594	
Insurance	1,804		1,693	
Long Service Leave Provision	- 676		1,740	
Meeting Expenses	266		701	
Membership & Subscription Fees	6,682		3,882	
Minor Assets <\$5000	4,799		5,747	
Motor Vehicle Expenses	5,973		5,949	
Postage	118		212	
Printing & Stationery	7,137		7,460	
Publication & Info Resources	309		868	
Repairs & Maintenance	938		328	
Room Hire	109		-	
Salaries	346,784		309,862	
Staff amenities	87		50	
Staff Recruitment Expenses	-		-	
Staff Training	2,468		665	
Sundry expenses	295		593	
Superannuation	29,906		26,577	
Telephone, fax & Internet	868		2,239	
Utilities	7,082		3,072	
Volunteer	1,675		321	
Workcover	2,937		3,204	
		460,714		411,644
<u>SURPLUS/(DEFICIT) FOR THE YEAR</u>		<u>6,391</u>		<u>570</u>

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.
STATEMENT OF CASH FLOWS
For the period ending 31 December 2019

	<u>2019</u>	<u>2018</u>
	\$	\$
CASH FLOW FROM OPERATING ACTIVITIES		
Receipts from grants etc.	449,401	425,877
Payments to suppliers and employees	(458,199)	(406,565)
Interest received	4,296	3,934
	-----	-----
Net cash provided by (used in) operating activities (Note 2)	(4,502)	23,246
CASH FLOW FROM INVESTING ACTIVITIES		
Proceeds from (payment for) plant & equipment	(1,321)	-
Proceeds from (payment for) intangibles	-	-
	-----	-----
Net cash provided by (used in) investing activities	(1,321)	-
Net increase (decrease) in cash held	(5,823)	23,246
Cash at beginning of year	222,245	198,999
	-----	-----
Cash at end of reporting period (Note 1)	216,422	222,245

NOTES TO THE STATEMENT OF CASH FLOWS

NOTE 1. RECONCILIATION OF CASH

For the purposes of the statement of the cash flows, cash includes cash on hand and in at call deposits with banks or financial institutions, investments in money market instruments maturing within less than two months, net of bank overdrafts

(a) Reconciliation of Cash

Cash at the end of the reporting period as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

Cash at bank	216,122	222,245
Petty Cash	300	300
	-----	-----
	216,422	222,545

NOTE 2. RECONCILIATION OF NET CASH PROVIDED BY OPERATING ACTIVITIES TO OPERATING PROFIT

Operating Profit (Loss)	6,391	570
Depreciation	2,235	2,693
Prior Year Adjustment	-	-
(Increase)/decrease in debtors/prepayments	(2,704)	921
Increase/(decrease) in grants in advance	(10,704)	16,676
Increase/(decrease) in creditors/provisions	280	2,387
	-----	-----
	(4,502)	23,247

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019

NOTE 1. 1.Summary of Significant Accounting Policies

(a) Basis of Preparation

In the opinion of the Committee of Management, the Association is not a reporting entity since there are unlikely to exist users of the financial report who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Associations Incorporation Reform Act 2012 and the Australian Charities and Not-for-profits Commission Act 2012.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes The financial statements have been prepared on an accruals basis and are based in Accounting Estimates and Errors and AASB 1054 Australian Additional Disclosures.

AASB 1058 has not been adopted to disclose the real value of the provision of a below market value lease/rent of 49 Ashburn Grove as City of Boroondara have not advised a value.

(b) Cash and Cash Equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

(c) Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be measured.

(d) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Changes in the measurement of the liability are recognised in profit or loss.

(e) Revenue and Other Income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the entity and specific criteria relating to the type of revenue as noted below, has been satisfied. Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates. All revenue is stated net of the amount of goods and services tax (GST).

Interest Revenue

Interest is recognised using the effective interest method.

Other Revenue

Other revenue is recognised when the entity is entitled to the funds.

(f) **Property, Plant and Equipment**

Property, plant and equipment are carried at cost, independent or association's valuation. All assets excluding freehold land, are depreciated over their useful lives to the business.

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019

Each Class of Fixed Assets is carried at cost or fair value less, where applicable, any accumulated depreciation. The depreciable amount of all fixed assets are depreciated at a rate of 15% to 33% on diminishing value method until disposed of. Assets costing less than \$5000 are written off at the time of purchase.

The accounting policies have been consistently applied, unless otherwise stated.

NOTE 2. Depreciation of Fixed Assets

Assets	Costs \$	Opening WDV \$	Additions	Deprn Rate	Deprn \$	Closing WDV \$
Community Bus	37,551	-		27%	-	-
Computers	24,228	3,781	1,320	33%	1,700	3,401
Fixtures & Fittings	47,396	-		15%	-	-
Property & Equipment	8,875	1,605	-	33%	535	1,070
	<u>118,050</u>	<u>5,386</u>			<u>2,235</u>	<u>5,386</u>

NOTE 3. Creditors

	<u>2019</u>	<u>2018</u>
Creditors are made up as follows:		
Accounts Payable	-	1,453
Superannuation	3,435	2,954
PAYG	6,130	4,894
Annual Leave Provision	5,730	6,387
Long Service Leave Provision	<u>14,350</u>	<u>15,026</u>
	<u>29,645</u>	<u>30,714</u>

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

COMMITTEE REPORT

The committee members submit the financial report of the Alamein Neighbourhood and Learning Centre Inc. for the financial year ended 31st December 2019.

Committee Members

The names of the committee members throughout the year and at the date of this report are:

Leanne Lawrence	Sally Holdsworth
Frank Koukounas	Pat Griffith
Jill Hitchcock	Karen Ward-Smith
Jai Lim	Janet Hills
Peter Fergusson	

Principal Activities

The principal activity of the association during the financial year was:

Provision of a range of programs and activities that are relevant to the needs of the local community

- Registered provider of Adult Community Further Education
- Social and recreational courses and activities at low cost
- Venue for use by community groups and networks
- Support and training for volunteers
- Community Mens Shed
- Provide support and space to support groups

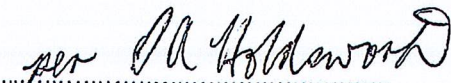
Significant Changes

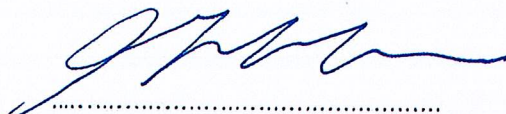
No significant change in the nature of these activities occurred during the year.

Operating Result

The net profit for the year amounted to \$6,391 (2018 \$570).

Signed in accordance with a resolution of the Committee to the Members


.....
Leanne Lawrence (President)


.....
Frank Koukounas (Treasurer)

Dated this 22nd day of APRIL, 2020

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.
INDEPENDENT AUDITORS'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2019

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report, being a special purpose financial report of Alamein Neighbourhood and Learning Centre Inc. (the Association), which comprises the Balance Sheet as at 31 December 2019, the income and expenditure statement, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the statement by members of the committee. In our opinion, the accompanying financial report of the Association for the year ended 31 December 2019 is prepared, in all material respects, in accordance with the Associations Incorporation Reform Act 2012 and the Australian Charities and Not-for-profits Commission Act 2012.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 of the financial report, which describes the basis of accounting. The financial report is prepared to assist the Association. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the Association and should not be distributed to or used by parties other than the Association. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporation Reform Act 2012, and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.
INDEPENDENT AUDITORS'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2019

includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A handwritten signature in blue ink, appearing to read 'Lionel R. Arnold', with a stylized, flowing script.

Lionel R. Arnold
Dated in Wantirna on
23rd March 2020

Schedule 1

Regulation 15

Form 1

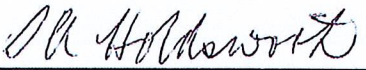
Associations Incorporation Reform Act 2012

Sections 94 (2)(b), 97 (2)(b) and 100 (2)(b)

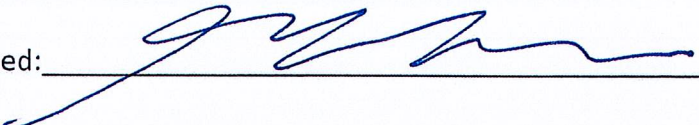
**Annual statements give a true and fair view of financial performance and position
of incorporated association**

We SALLY HOLDSWORTH and FRANK KOUKOUNAS being members of the
committee of the ALAMEIN NEIGHBOURHOOD & certify that –
LEARNING CENTRE INC.

"The statements attached to this certificate give a true and fair view of the financial
performance and position of the above named association during and at the end of
the financial year of the association ending 2019."

Signed: 

Date: 26/3/2020

Signed: 

Date: 22-4-2020