



2022 annual report

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alamein
neighbourhood & learning



**Alamein
Neighbourhood & Learning**

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Open Hours
Monday to Friday 9:00am to 5:00pm
Saturday & Sunday 10:00am to 4:00pm

BUSBY CENTRE
Open Hours



Access

**Alamein
Neighbourhood & Learning**



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who we are

Our Vision A Centre that supports and empowers individuals to participate in a vibrant, caring community.

Our Mission To enrich our community by providing learning and support programs that foster independence, social connections and participation, and build life skills and interests.

Our Purpose The purpose of the Alamein Neighbourhood & Learning Centre is to provide quality lifelong learning and support programs that encourage local participants to achieve their personal goals and to contribute to their community.





president's foreword

For the team at Alamein Neighbourhood & Learning, 2022 marked our return to home base in Ashburn Grove and our first full year in our newly revamped Centre. And the Centre has delivered on all it promised. It is a bright, welcoming place that offers a convenient blend of functional, modern learning spaces with room for creativity. It links beautifully to our external areas – our community garden and adjacent park, and our Men's Shed at Alamein Station – and it has proven to be a happy gathering place for many community events that we enjoyed hosting throughout the year.

Our professional and dedicated team of staff and volunteers, led with so much heart and wisdom by Jill Hitchcock, have enjoyed settling back into the Centre. They have been inventive and responsive in their efforts to create new experiences that suit evolving client and community needs. On behalf of the Committee of Management, I thank the team for their hard work and for staying the course with such skill and good humour in the past couple of years.

The year also brought challenges. While we worked hard to maintain a full suite of classes and introduce new services, we encountered some understandable, lingering resistance to face-to-face learning which translated to variable classroom attendances. At the same time, we were keen to rebuild our profile and remind the community that we were back home. This involved some additional expenditure and investments which impacted our cost base. In 2023, we are focussed on delivering a comprehensive array of meaningful services within a tightly managed, fixed annual budget.

We are ever grateful for funding support from the City of Boroondara, the Commonwealth and Victorian governments, and ongoing support from our many partners: the teams at City of Boroondara with whom we work closely; ACFE and Learn Local; Neighbourhood Houses Victoria; NIECH (Network of Inner Eastern Community Houses); and our colleagues in the City of Boroondara's network of community centres.

In 2023, I know the team will bring energy, professionalism and dedication to our adult learning classes and diverse community programs. We will continue to build capacity, foster strong partnerships, and ensure that the Centre is a vibrant asset to the local area. We hope that you will join us during 2023 for another year of community engagement, learning and connection.

Sally Holdsworth

President



agenda

2022 Annual General Meeting - Alamein Neighbourhood & Learning
Tuesday 2 May 2023 at 4pm

1. Welcome/Apologies (Sally Holdsworth)
 2. Confirmation of minutes of the previous AGM (Sally Holdsworth)
 3. Business arising from the minutes (Sally Holdsworth)
 4. President's and Manager's reports (Sally Holdsworth and Jill Hitchcock)
 5. Treasurer's report and presentation of audited financial statement (Noel Jacobs)
 6. Appointment of the Auditor (Noel Jacobs)
 7. Election of Committee of Management Members
 8. Guest speaker
- Meeting close



annual general meeting for 2022

Minutes of Meeting held on Tuesday 3 May 2022

1. Welcome and Apologies

Sally Holdsworth, Alamein Neighbourhood & Learning President, opened the 45th Annual General Meeting on Tuesday 3 May 2022 at 4.05pm and acknowledged the traditional owners of the land.

Sally Holdsworth welcomed all present.

Present: Sally Holdsworth; Noel Jacobs, Dimi Papadakis, Janet Hills, Pat Griffith, Jill Hitchcock Stuart Milligan, Danielle Short, Ruth Cruttenden, Dr Katie Allen, Phillip Pease, Jeremy Horey, Sandii Ingham, Astrid Kruse-Thorpe, Amanda Nichols, Caddy Purdy, Jayne Campbell, Georgia Lucaks-Rotow, Emma Wilkinson, Cr Garry Thompson, Barbara Richter-Kirk, Mikiko Baker, Rebecca Williams, David Briggs, Joy Vogt, Nataliya Georgiou, Roz Doyle, Valerie Barling, Lois Best, LJ Bell, Mark Tyrrell.

Apologies: Jenny Fuge, Cheryl Draper, Linda Trikarso, Natalie Rabey, Karen Ward Smith, Will Fowles, Leanne Lawrence, Peter Ferguson, Brian Crawford, David Towl, Phil Dowles, Fiona Brown, Susanne Walker, Maria Mathew, Fay Sawyer, David Cooke, Tony Crawford, Kerrie Stephenson, Jane Broadhead, Virginia and Lawrence Reddaway, Geraldine Farrell, Louise Ippolito, Patty Trajkovska, Jai Lim, Lorraine Harvey, Alex Demetriou, Tracey Martin

2. Minutes of the 2021 AGM

That the minutes of the 2021 AGM as circulated be accepted as a true record of the meeting.

Moved: Sally Holdsworth

Seconded: Janet Hills Carried

3. Business arising from the minutes:

Nil

4. President's and Manager's Report

The President Sally Holdsworth and Manager Jill Hitchcock both spoke briefly to their reports.

Sally highlighted the various challenges during 2021, including the refurbishment project and move to temporary accommodation. She thanked the City of Boroondara staff for their incredible support throughout this time, as well as staff, Committee of Management and Alamein students and participants.

Jill mentioned the challenges presented by the pandemic, the resilience of staff, students and volunteers and the exciting redevelopment of the centre.

That the 2021 President's and Manager's Report be accepted.

Moved: Sally Holdsworth

Seconded: Noel Jacobs Carried

5. Treasurer's Report including the Financial Statement for 2021

Noel Jacobs spoke briefly to his report and highlighted some of the challenges for 2021.

That the 2021 Treasurer's Report be accepted.

Moved: Noel Jacobs

Seconded: Sally Holdsworth Carried

6. Appointment of the Auditor

That JL Collyer and Partners be appointed Auditor for 2022.

Moved: Noel Jacobs

Seconded: Pat Griffith

Carried

7. Election of Committee Members

Dr Katie Allen presided over the election of the Committee of Management members. There were 6 vacancies on the Committee of Management.

Nominations were received from

- Sally Holdsworth
- Janet Hills

As there are fewer nominations than positions available, it was declared that Sally Holdsworth and Janet Hills were duly elected to the Committee of Management, joining Pat Griffith, Noel Jacobs, Jeremy Horey, Maria Mathew and Susanne Walker.

8. Guest Speaker – Georgia Lukacs-Rotow, Boroondara Volunteer Resource Centre (BVRC)

Georgia provided an overview of volunteering in Boroondara and of the BVRC which is celebrating its 30-year anniversary this year. Georgia conducted a short quiz about volunteering which proved to be fun and engaging and prompted several questions from the audience.

There being no further business, the meeting closed at 4.40pm.

alamein neighbourhood & learning teams 2022

Committee of Management

President
Vice President
Minute Secretary
Treasurer

Sally Holdsworth
Jeremy Horey
Janet Hills
Noel Jacobs

Committee

Pat Griffith, Alex Demetriou, Maria Mathew,
Susanne Walker

Staff

Manager
Partnerships & Projects Coordinator
Further Education Coordinator
Administration
Project Officers

Jill Hitchcock
Sandii Ingham
Dimi Papadakis
Barbara Richter-Kirk, Yuriko Franks
Yuriko Franks (FLP), Shima Ibuki, Alex Mills (Over 55s
project)
Valerie Barling, Peter Miller
Isabel Ho, Stuart Milligan
Tony Crawford

CHSP Coordinators and Staff
Community Development Workers
Bookkeeper

Further Education Tutors

Alice Martin, Dimi Papadakis, Ed Parker, Emily Shannon,
Judy West, Kerrie Stephenson, Leslie Dundon, Lisa-Jane
Bell, Lois Best, Patty Trajkovska, Tom Fagernes, Sandii
Ingham, Scott Moran, Sybella Sullivan, Valerie Barling,
Vrinda Fernando.

Leisure Tutors

Barbara Richter-Kirk, Valerie Barling, Vrinda Fernando,

Volunteers

Alex Demetriou, Anne Sidari, Barbara Haynes, Bernadette
Clancy, Colin Fredericks, David Briggs, David Zanutto,
Dimi Papadakis, Doug Johnson, Frank Roberts, Janet Hills,
Jeremy Horey, Jill Hitchcock, Joe Battista, Kerrie
Stephenson, Kevin Chapman, Maria Mathew, Marg
Rawlings, Mark Charles, Mark Nicholson, Max Nicholson,
Mikiko Baker, Natalia Saavedra- Ingham, Noel Jacobs, Pat
Griffith, Peter Ferguson, Prue Burke, Rohan Wimalasuriya,
Ruth Cruttenden, Sally Holdsworth, Susanne Walker, Tony
Brooks, Yuriko Franks, Vivian Qian.

manager's report



Manager's Report 2022

It is always a pleasure to report on the activities of Alamein Neighbourhood & Learning, but 2022 was by far the most extraordinary year for some time!

After a year in temporary accommodation, we moved back into our newly refurbished premises in late January. The intensive period of consultation and planning was all worth it as we are fortunate to now have a beautiful building which provides a welcoming environment with functional, comfortable learning spaces. This was complemented later in the year by a fantastic upgrade of the Alamein Park adjacent to the building. We are so grateful to the City of Boroondara for this extensive project and would like to thank all involved: Cr Garry Thompson, Maurice Natoli, Fiona Brown and her fabulous team in Caddy Purdy, Danielle Short, Katelyn Stanyer, Katherine Ryan, Angela James, Jayne Campbell and Ria Mountford, and of course DS Architects and Alchemy Construct. I would also like to thank our Committee of Management, especially Sally Holdsworth who provided unfailing support to staff throughout the process. And of course, thank you to our staff participants and students and the local community for their patience and perseverance over this time.

An eventful year

Throughout the year we held a range of activities to showcase our beautiful building and to engage with our local residents and broader community, offering tours of the building to anyone who popped in and enjoying the reactions of so many who were, like us, amazed with the transformation. Fittingly, our first formal event was one which sought to continue efforts to support residents and promote COVID vaccinations when we hosted the vaccination bus, which was a very visible way to demonstrate that we were back in Ashburn Grove.

Our [Open Day](#) was rescheduled twice before going ahead in June. Thanks to Fiona, Danielle, Katelyn and Caddy and Katherine for their guidance and help. We were fortunate to have beautiful weather and the support of so many in our local community who joined us on the day. The Mayor, Cr Jane Addis, officially opened the building with Cr Garry Thompson, and we were pleased to welcome Matt Fregon, Victorian MP for Waverley and Dr Monique Ryan, Federal MP for Kooyong, along with many others who took the time to visit and wish us well. Despite difficulties with a recalcitrant coffee cart, all present were treated to a range of fun craft activities, a musical presentation by Hopping Madly, beautiful face painting, gardening activities, drama classes, a song writing activity, our Bike and Blend smoothies, the sausage sizzle, our specially branded Alamein cupcakes and so much more. Thank you to all who attended and took time to chat to our staff and volunteers on the day.

[Neighbourhood House week](#) in May was celebrated with a gingerbread cookie-making activity which was held in our fabulous kitchen area and produced most enticing aromas for all in the building. In August we partnered with ACRA (Ashburton Community Residents Association) to deliver an [Artisan Market](#), a different sort of event for Alamein but a great opportunity to connect with locals. Most stall holders also returned for our bumper Twilight market in September, complete with barbecue in the newly completed park adjacent to the centre. Again there were plenty of visitors, including the new CEO of Neighbourhood Houses Victoria, Keir Paterson.

In October we partnered with the City of Boroondara and Craig Family Centre to deliver a [Coffee with a Cop](#) event, an informal chance for participants to chat with local police and protective services officers. We were pleased to have Cr Garry Thompson and Neighbourhood Watch representatives on the day. Again, thanks to the City of Boroondara staff who did a great job in organising and supporting the day.

Other events during the year included [Harmony Week](#), [Men's Health week](#), [NAIDOC \(National Aboriginal and Islander Day of Observance Committee\) week](#) and [Adult Learners week](#) in September. At all events participants commented on the functionality of the new centre in delivering such activities.

Programs

All programs underwent somewhat of a transformation during 2022, partly in response to COVID but also to take advantage of our new building. In the Further Education program, our Adult and Further Education (ACFE) classes were delivered via face to face, blended and on-line models, and also utilised our new delivery spaces in the craft room and new computer lab with increased capacity for carers and volunteers to support our learners and the capacity to accommodate students face to face and online learning simultaneously.

Our [Commonwealth Home Support Programme \(CHSP\)](#) participants were agreeable to joining activities at the Centre and enjoyed the new surroundings to undertake a new program of activities including gentle exercise, puzzles, an introduction to digital technology such as online scrabble, and taking part in whatever activities were on offer on the day. In May the Aged Care Quality Commission undertook an audit of our CHSP activities, and we passed all standards.

Our [neighbourhood house activities](#) resumed with considerable support for the bread program, made possible by the generosity of Bakers Delight Ashburton, and we thank them and Amaroo neighbourhood centre, our partner in this activity. Over time the number of people dropping into the centre increased. We established craft and board games groups on Friday afternoons, garden working bees continued, as did the popular discussion group. A Power Saving bonus scheme was promoted and implemented. Men's Shed afternoon sessions moved into the craft room one day per week, with participants enjoying the larger surroundings and being part of the centre. Our sincere thanks to these shed participants who also assisted with projects and tasks around the centre and in the community garden and who are such a joy to have around. We are also grateful to Jean Gillespie from Access Health and Community who has been co-located at Alamein once a fortnight, has supported many of our programs and has been invaluable in planning and delivering some of our community activities

Information sessions and community activities

Alamein has a long tradition of providing a range of information sessions to enable our local community to access up to date information on a range of topics. In 2022 we were able to deliver some of the community information sessions which had been on hold for so long due to COVID and our refurbishment. Our thanks to the Eastern Community Legal Centre for the highly informative and well attended [Planning for your Future](#) session, and to COTA for their equally informative session on [My Aged Care](#). The City of Boroondara provided a session on [Recycling](#), assisted with the promotion of FOGO bins to the Alamein Avenue estate and supported an initiative to plant the nature strip to reduce rubbish dumping in Alamein Avenue. During the year we also started to receive enquiries about room hire for our spaces, and were pleased to be able to accommodate Diabetes Australia to deliver some of their workshops to local residents.

Projects

Our Family Learning Partnership project was funded by Adult Community and Further Education (ACFE), and we were grateful for the opportunity to pursue this project which enabled us to pursue a different model of delivery and encourage more local parents to engage in pre-accredited training. The City of Boroondara provided funding for two community development projects: Stories from public housing residents in Ashburton and a greenhouse project in the community garden.

The Over 55s Estates project ran from July 2021 to December 2022 and was funded by the Department of Families, Fairness and Housing (DFFH). This project focused on two public housing estates in Ashburton – Victory Boulevard and Mustang Court – as well as Elizabeth Street in Burwood and Luckie Street and Eastbridge Court in Nunawading. Shimi Ibuki and then Alex Mills undertook this project, the aim of which was to reduce social isolation, facilitate connections with other residents as well as service providers, and assist in keeping DFFH informed about issues arising on the estates. A range of community events for residents and service providers were held and overall feedback from residents about the project was very positive. Thanks to all the staff at DFFH who supported the program – Annette Worthing, Carla Donnoli, Kath Ward, Cat Ross, Mark Tyrrell and Kylie Hughes to name a few.

A new look

Our rebranding project resulted in a fresh and innovative look designed to complement our new building and herald the next phase in the history of Alamein Neighbourhood & Learning. The new brand is now reflected across our building and materials. Our quarterly course guide is now produced in-house and delivered by volunteer walkers, helping to reduce costs.

Our Partners and Stakeholders

We are fortunate to have strong partnerships with so many organisations in the local area. These partnerships enable us to pursue a collaborative and effective model of service delivery to support our local community. In addition to those already mentioned, some of our other partners in 2022 included:

- Campbell Page – Disability Employment provider
- Villa Maria Catholic Homes
- St Vincent de Paul Society
- Jobs Victoria Jobs Advocate program
- CoG theatre group
- Holmesglen TAFE
- Swinburne

Our Team – staff and volunteers

Our Alamein staff team is simply amazing! All of our staff are committed and enthusiastic team members who work tirelessly to support our participants and students. I would like to thank each and every one of the staff, including our wonderful teachers.

While some of our volunteers did not continue with Alamein in 2022, we were fortunate to welcome many new volunteers during the year. Our thanks to all volunteers who provide so much support across our different activities, from collecting bread at Bakers Delight, to helping in classes, to serving on the Committee of Management.

Jill Hitchcock

Manager



further education report



The Further Education program comprises courses delivered under the Adult Community and Further Education (ACFE) program, with the aim of supporting students to re-enter the workforce or go on to further study, as well as fee for service classes.

The year started with a hive of activity with our move in late January to the new re-developed purpose-built Centre. Enrolment numbers were slow to begin with but picked up throughout the year and we delivered 22 ACFE courses - 12 General pre-accredited courses; 6 LEAP courses; 3 Digital Skills courses and 1 SFWS Factory Work course with a total of 6940 hours of training (7176 hour with Fee for Service included). Four courses were cancelled, seven courses were delivered via blended learning (in-class, online & distance delivery combos) and three courses were cancelled due to low interest.

We sincerely thank our partner organisations and look forward to a continuing, mutually beneficial and successful relationship in the future. These partners included:

- a) Campbell Page (a disability employment service), whose participants enrolled in four Essential Life & Workforce Skills classes, a full year of Literacy for Practical Purposes Class, a Customer Service Class and a SFWS Factory Work class, approximately 33% of our total hours delivered in 2022;
- b) Amaroo Neighbourhood Centre, whose participants produced a Volunteer Orientation Kit for their Centre as part of the Introduction to Volunteering & Beyond Course; and
- c) Villa Maria Catholic Homes (VMCH), our online delivery of the Financial Wellbeing Basics course that provided opportunity for their carers to ZOOM in from anywhere.

Popular classes at Alamein in 2022 included Computer Basics & Beyond, LEAP into Digital Skills incorporating Touch Typing, Using Mobile Devices, CANVA, Mail chimp, Navigating MyGov and our new Home Maintenance course which took off with enough interest to run 3 times in 2022.

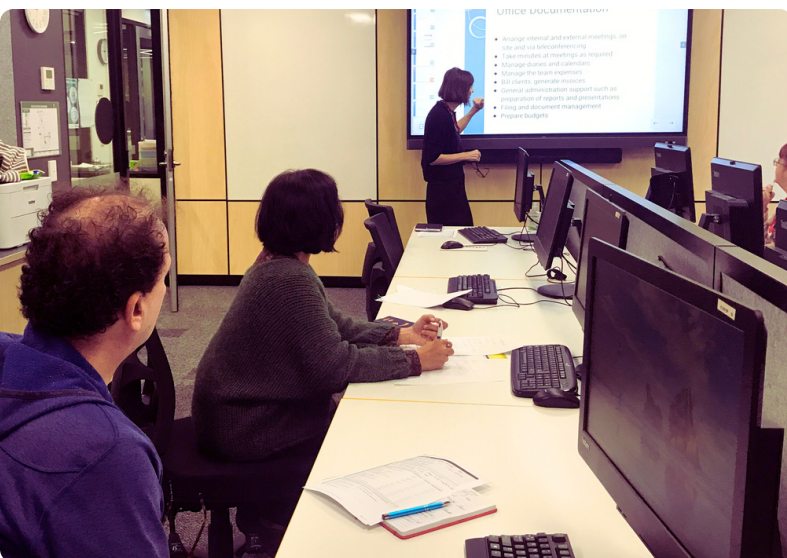
We continued to engage our teachers with regular meetings and all were willing to share information, support and often mentor each other. I would like to sincerely thank all of our teachers for their dedication and commitment.

Despite the third year of the pandemic, the snapshot of our participants remained consistent with previous years.

- The majority of our participants in 2022 were female – 68% vs 28% male (4% not stated) and 94% of our participants were over 40 years of age.
- Our participants hailed from 44 different countries. The top 3 countries recorded were from Australia (35%), China (9%) and England (2%). The top three languages spoken at home were English (45%), Mandarin (6%) and Greek (2%).
- Most of our participants came from Ashburton (36%), followed by Glen Iris (9%) and then Burwood (4%). However, participants hail from a wide range of suburbs, often to attend English as an Additional Language class not available in their own area.

Dimi Papadakis

Further Education Coordinator





projects & partnerships report

In May 2022, Alamein was awarded a new [Family Learning Partnership \(FLP\)](#) project via Adult Community and Further Education (ACFE). The aims of the project were to create and build stronger partnerships between Alamein and local service providers, and to engage local families to join in a range of learning activities & programs at Alamein. In total 132 people participated in Alamein FLP activities in 2022.

We focused on the [Craig Family Centre](#) and [Ashwood Children's Centre](#) and these partners helped us with feedback on the needs of their families, and promoting Alamein FLP activities. Activities delivered included science experiments and a scavenger hunt on the Alamein Open Day, a relaxation room on Craft Market Day, a Holiday Program, where parents joined with their children to do yoga, run Spheros (robot balls), make health balls, and do fun science experiments. We ran a [LEAP into Negotiation: Connecting with your Teen](#), an ACFE funded course aimed at parents learning communication tools. We also ran [Introduction to Horticulture: Paddock to Palate](#). This 9-session course had a different model of learning, where parents and their children (4-13 years old) learnt together about growing food, making dishes with the food grown, and creating art with things from the garden. There were 7 families who joined (19 participants in total), and 6 of the families were new to Alamein in 2022. All the learners enjoyed the course, and many said it was a good experience to be in class with their child, because they learnt new ways of working with them. One learner noted:

"What I loved most about this course was the ability to learn together with my children. Everything else we have done with them has involved them learning, with parents sitting on the sidelines. It has given me a whole new perspective on the things they enjoy and how they learn too. I think it also helps to 'level the playing field' if that makes sense, in that most of the time the parent-child relationship centres on the authority of the parent, but learning together provides a space for that to not be that way all the time. Which in turn helps our relationship to grow in different and better ways."

In 2023, we continued to support [Campbell Page](#) customers with training, and we were subsequently invited to attend the ["Professionals Navigating the East"](#) Forum where Alamein had a stall and gave a presentation focusing on how Learn Locals can support students in building confidence and skills to assist them in seeking employment or going on to further study. Other partnership activities included attending a [Camcare BBQ](#) and food relief sessions, attending [SwinLocal](#) network meetings, [Boroondara Youth Providers Network](#) and [Boroondara Volunteer Resource Centre network](#) meetings

Volunteers

In February, I was lucky enough to give a tour of Alamein's renovated building to many of the volunteers and it was special to take the volunteers around and explain about the volunteer connection to the various rooms in our centre. In December, we celebrated our fantastic volunteers with an afternoon tea. Volunteers were kept busy in 2022, helping with bread collection and distribution, classroom support, housekeeping, the tiny library, administration, gardening, walker (program distribution), event support and Committee of Management. Our volunteers do such fantastic jobs and are great support for Alamein. Thank you wonderful volunteers!

Sandii Ingham

Partnerships & Projects Coordinator



treasurer's report & 2022 financials

Financial Statements

The 2022 Financial Statements accompanying this report show a deficit for the year ended December 31st of \$100,554 compared to a deficit of \$16,291 in 2021.

Audited Accounts

The 2022 accounts have been prepared on an accrual basis and were audited by J L Collyer & Partners. The Auditor's report is attached to the accounts.

Financial Position

Alamein Neighbourhood & Learning still retains a strong financial position with net assets of \$113,488. The committee has continued to retain within our accumulated funds a \$70,000 contingency reserve to replace the community bus if required. The balance sheet can be summarised as:

	OPENING BALANCE	MOVEMENT IN 2021	CLOSING BALANCE
ASSETS	\$313,303	(\$145,879)	\$167,424
LIABILITIES	(\$99,261)	\$45,325	(\$53,936)
EQUITY	\$214,042	(\$100,554)	\$113,488

The decrease in liabilities was driven by the expenditure in 2022 of Grants received in advance during 2021 for the future delivery of programs in 2022. This reduction was counterbalanced by a decrease of cash held in the bank. A detailed breakdown of these closing balances is shown in the Balance Sheet.

Financial Performance

2022 was an extremely challenging year for Alamein. As we emerged from the constraints of the pandemic Federal and State Government support for organisations such as Alamein had been removed in their entirety, we were relocating back into our renovated premises, starting to move the delivery of our programs to an in person model from the majority online model used for the past two years and having to engage in extensive marketing activity to inform our students and community of our revitalised operations. From a social perspective there was still unease about the return to face to face interaction and this proved a challenge to the operations of Alamein Neighbourhood & Learning.

The committee had planned for a significant investment in re-establishing connections with our students and community as we saw 2022 as a transition and re-establishment year for the

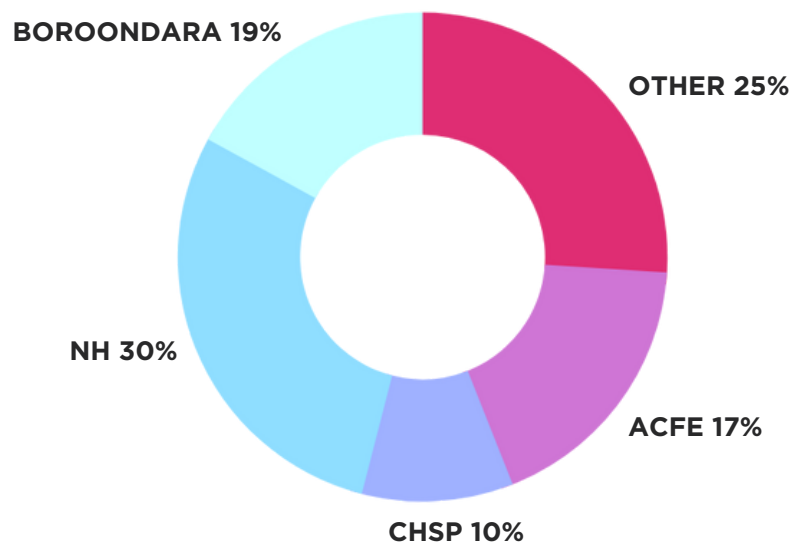
centre. This investment involved an increase in staff time and associated costs, however the time and effort that was required due to cancellation of courses, re-enrolment activity for students, marketing events and other unforeseen issues relating to the renovated premises meant that the expenditure incurred was significantly greater than that anticipated. The deficit result was greater than expected and to ensure the centre's ongoing viability the budget for 2023 is being tightly controlled and is forecast to return the centre to a surplus.

Alamein Neighbourhood & Learning generates a significant portion of its income from operating activities such as course fees, charges for services provided to the local community and interest earned on funds invested and even though we encountered significant changes to program dates and timing this remained comparable to that achieved in 2021 which showed that the programs offered were relevant and valued by our community.

Outgoings were 19% higher in 2022 compared to 2021 with staff costs accounting for 82% of overall expenses and increasing by 24% from that incurred in 2021.

Source of Funds

Alamein receives the majority of its income from a range of government (Commonwealth, State and local) bodies with the primary sources in 2022 being:



Investments

Funds considered to surplus to working capital were invested in interest bearing deposits throughout the year to achieve the best possible return on investment while maintaining a high level of security. All term deposits continue to be secured by the Federal Government Bank Deposit Guarantee.

Summary

Whilst Alamein has incurred deficits during the 2021 and 2022 years as have many of the Victorian Neighborhood Houses it is confident that it will return to surplus in 2023, still has a strong balance sheet and retained earnings and has operated within the expectations of the committee and in accordance with the Associations Incorporation Reform Act 2012.

Noel Jacobs

Treasurer

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

BALANCE SHEET
AS AT 31 DECEMBER 2022

		<u>2022</u>		<u>2021</u>
	\$	\$	\$	\$
<u>ACCUMULATED FUNDS</u>				
Retained Surplus		43,488		144,042
New Bus Reserve		70,000		70,000
		<u>113,488</u>		<u>214,042</u>
<u>ASSETS</u>				
<u>Current Assets</u>				
Petty Cash	300		300	
Cash at Bank - Operating A/C	23,550		160,264	
Accrued Revenue	-		1,050	
Accounts Receivable	-		-	
		<u>23,850</u>		<u>161,614</u>
<u>Investments</u>				
ME-Term Deposit	120,000		120,000	
Westpac - Term Deposit	-		-	
Westpac -Cash Reserve	13,037	133,037	12,988	132,988
<u>Fixed Assets (Note 2)</u>				
Community Bus at cost	37,551		37,551	
Less Accumulated Depreciation	<u>37,551</u>	-	<u>37,551</u>	-
Computers at cost	11,528		25,549	
Less Accumulated Depreciation	<u>10,754</u>	774	<u>24,394</u>	1,155
Fixtures & Fittings at cost	18,207		59,996	
Less Accumulated Depreciation	<u>11,291</u>	6,916	<u>49,674</u>	10,322
Property & Equipment at cost	1,668		8,875	
Less Accumulated Depreciation	<u>1,111</u>	557	<u>8,043</u>	832
<u>Intangible Assets</u>				
Website	8,637		8,637	
Branding	4,915		4,915	
Less Accumulated Amortisation	<u>11,262</u>	2,290	<u>7,160</u>	6,392
<u>TOTAL ASSETS</u>		<u>167,424</u>		<u>313,303</u>
<u>LESS LIABILITIES</u>				
<u>Current Liabilities</u>				
Creditors and Provisions (Note 3)	43,222		32,882	
Grants in Advance	3,719		61,900	
GST	<u>6,995</u>	53,936	<u>4,479</u>	99,261
<u>TOTAL LIABILITIES</u>		<u>53,936</u>		<u>99,261</u>
<u>NET ASSETS</u>		<u>113,488</u>		<u>214,042</u>

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2022

	<u>2022</u>	<u>2021</u>
	\$	\$
Retained Surplus at the Beginning of Financial Year	144,042	160,333
Operating Surplus/(Deficit) attributed to members	(100,554)	(16,291)
Transfer to New Bus Reserve	-	-
<u>Retained Surplus at the End of Financial Year</u>	<u>43,488</u>	<u>144,042</u>

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2022

		<u>2022</u>		<u>2021</u>
	\$	\$	\$	\$
<u>INCOME</u>				
Grants				
- Pre-Accredited Grant	73,923		78,946	
- CHSP Grant	40,610		43,623	
- NH Grant	127,027		123,843	
- Capacity & Innovation Grant	-		-	
- City of Boroodara	79,190		72,786	
- Other Grants	<u>106,320</u>	<u>427,070</u>	<u>109,855</u>	<u>429,053</u>
Fundraising - Gifts		845		42
Fundraising - Contributions		140		-
Trading/operating Activities		30,099		22,961
Other Income				
- Interest	49		744	
- Sundry Income	30		250	
- Room Hire	<u>340</u>	<u>419</u>	<u>-</u>	<u>994</u>
		<u>458,573</u>		<u>453,050</u>
<u>LESS EXPENDITURE</u>				
Advertising & Promotion		11,197		18,256
Amortisation Website		4,102		4,350
Annual Leave Provision		2,647		5,715
Audit Fees		2,104		1,920
Bad Debt Expense		-		1,708
Bank Charges		511		510
Cleaning		9,535		4,357
Client Support Services/Consumables		8,607		3,416
Computer Expenses				93
Depreciation		4,062		3,272
Events & Catering		6,522		579
Health & Safety		239		900
Insurance		2,215		2,066
Long Service Leave PLSA		7,514		7,234
Meeting Expenses		807		1,403
Membership & Subscription Fees		9,707		10,060
Minor Assets <\$5000		4,526		7,113
Motor Vehicle Expenses		4,391		3,233
Postage		131		1,509
Printing & Stationery		7,031		4,134
Publication & Info Resources		815		497
Repairs & Maintenance		32		611
Salaries		422,858		342,832
Staff amenities		427		1,874
Staff Training		750		1,986
Sundry expenses		-		412
Superannuation		39,928		30,265
Telephone, fax & Internet		2,986		3,471
Utilities		718		1,269
Volunteer		674		759
Workcover		<u>4,091</u>		<u>3,537</u>
		<u>559,127</u>		<u>469,341</u>
SURPLUS/(DEFICIT) FOR THE YEAR		<u><u>(\$100,554)</u></u>		<u><u>(\$16,291)</u></u>

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.
STATEMENT OF CASH FLOWS
For the period ending 31 December 2022

	<u>2022</u> \$	<u>2021</u> \$
CASH FLOW FROM OPERATING ACTIVITIES		
Receipts from grants etc.	401,392	497,803
Payments to suppliers and employees	(538,106)	(461,392)
Interest received	49	744
Net cash provided by (used in) operating activities (Note 2)	<u>(136,665)</u>	<u>37,155</u>
CASH FLOW FROM INVESTING ACTIVITIES		
Proceeds from (payment for) plant & equipment	-	(12,600)
Proceeds from (payment for) intangibles	-	(7,932)
Net cash provided by (used in) investing activities	<u>-</u>	<u>(20,532)</u>
Net increase (decrease) in cash held	(136,665)	16,623
Cash at beginning of year	293,552	216,422
Cash at end of reporting period (Note 1)	<u>156,887</u>	<u>233,045</u>

NOTES TO THE STATEMENT OF CASH FLOWS

NOTE 1. RECONCILIATION OF CASH

For the purposes of the statement of the cash flows, cash includes cash on hand and in at call deposits with banks or financial institutions, investments in money market instruments maturing within less than two months, net of bank overdrafts

(a) Reconciliation of Cash

Cash at the end of the reporting period as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

Cash at bank	156,587	293,252
Petty Cash	300	300
	<u>156,887</u>	<u>293,552</u>

NOTE 2. RECONCILIATION OF NET CASH PROVIDED BY OPERATING ACTIVITIES TO OPERATING PROFIT

Surplus/Deficit) for year	(100,554)	(16,291)
Depreciation	4,062	3,272
Amortisation	4,102	4,350
(Increase)/decrease in debtors/prepayments	1,050	3,188
Increase/(decrease) in grants in advance	(58,181)	42,309
Increase/(decrease) in creditors/provisions	12,856	327
	<u>(136,665)</u>	<u>37,155</u>

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

NOTE 1. 1.Summary of Significant Accounting Policies

(a) Basis of Preparation

In the opinion of the Committee of Management, the Association is not a reporting entity since there are unlikely to exist users of the financial report who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Associations Incorporation Reform Act 2012 and the Australian Charities and Not-for-profits Commission Act 2012.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors', AASB 1031 Materiality AASB 1048 'Interpretation of Standards' and AASB 1054 'Australian Additional Disclosures', as appropriate for not-for-profit orientated entities.

The Association is exempt from Income Tax under section 50-70 of the Income Tax Assessment Act 1997

AASB 1058 has not been adopted to disclose the real value of the provision of a below market value lease/rent of 49 Ashburn Grove as City of Boroondara have not advised a value.

(b) Cash and Cash Equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

(c) Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be measured.

(d) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Changes in the measurement of the liability are recognised in profit or loss.

(e) Revenue and Other Income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the entity and specific criteria relating to the type of revenue as noted below, has been satisfied. Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates. All revenue is stated net of the amount of goods and services tax (GST).

Interest Revenue

Interest is recognised using the effective interest method.

Other Revenue

Other revenue is recognised when the entity is entitled to the funds.

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

Property, plant and equipment are carried at cost, independent or association's valuation. All assets excluding freehold land, are depreciated over their useful lives to the business.

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

Each Class of Fixed Assets is carried at cost or fair value less, where applicable, any accumulated depreciation. The depreciable amount of all fixed assets are depreciated at a rate of 15% to 33% on diminishing value method until disposed of. Assets costing less than \$5000 are written off at the time of purchase. Intangible items Website and Branding to be written off at a rate of 50% per annum.

The accounting policies have been consistently applied, unless otherwise stated.

(g) Impairment of Assets

At the end of each reporting period the committee reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the statement of financial performance.

(h) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the tax authority. In this case it is recognised as part of the cost of the acquisition of the asset or as part of the expense.

NOTE 2. Depreciation and amortisation of Fixed Assets and Intangibles

Assets	Cost	Opening WDV	Additions	Deprn Rate	Deprn	Closing WDV
	\$	\$			\$	\$
Community Bus	37,551	-		27%	-	-
Computers	11,528	1,155		33%	381	774
Fixtures & Fittings	18,207	10,322		33%	3,406	6,916
Property & Equipment	1,668	832		33%	275	557
Branding	4,915	4,747		50%	2,457	2,290
Website	8,637	1,645		50%	1,645	-
	<u>82,506</u>	<u>18,701</u>	<u>-</u>		<u>8,164</u>	<u>10,537</u>

NOTE 3. Creditors

	<u>2022</u>	<u>2021</u>
Creditors are made up as follows:		
Accrued Wages	4,625	-
Superannuation	2,901	2,533
PAYG	4,646	4,684
Annual Leave Provision	10,970	8,322
Long Service Leave Provision	20,080	17,343
	<u>43,222</u>	<u>32,882</u>

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

COMMITTEE REPORT

The committee members submit the financial report of the Alamein Neighbourhood and Learning Centre Inc. for the financial year ended 31st December 2022.

Committee Members

The names of the committee members throughout the year and at the date of this report are:

Sally Holdsworth

Noel Jacobs

Jill Hitchcock

Maria Mathew- Until September 2022

Susanne Walker- Until October 2022

Jeremy Horey

Janet Hills

Pat Griffith

Alex Demetriou- Until May 2022

Principal Activities

The principal activity of the association during the financial year was:

Provision of a range of programs and activities that are relevant to the needs of the local community

- Registered provider of Adult Community Further Education
- Social and recreational courses and activities at low cost
- Venue for use by community groups and networks
- Support and training for volunteers
- Community Mens Shed
- Provide support and space to support groups

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The Surplus/(Deficit) for the year amounted to \$(100,554) (2021 \$(16,291)).

Signed in accordance with a resolution of the Committee to the Members



Sally Holdsworth (President)



Noel Jacobs (Treasurer)

Dated this 22 day of April, 2023

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.

FINANCIAL REPORT FOR RESPONSIBLE PERSON

Section 60.15 of the Australian Charities and Not-for profits Commision Regulation 2013

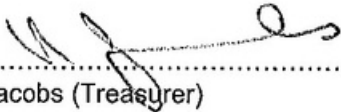
The Responsible Persons declare that in the Responsible Persons' opinion:

- (a) there are reasonable grounds to believe that the regiostered entity is able to pay all of its debts, as and when they become due and payable;and
- (b) the financial statements and notes satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

Signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profit Commision Regulation 2013.



.....
Sally Holdsworth (President)



.....
Noel Jacobs (Treasurer)

Dated this 22 day of April, 2023

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.
INDEPENDENT AUDITORS'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report, being a special purpose financial report of Alamein Neighbourhood and Learning Centre Inc. (the Association), which comprises the Balance Sheet as at 31 December 2022, the income and expenditure statement, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the statement by members of the committee. In our opinion, the accompanying financial report of the Association for the year ended 31 December 2022 is prepared, in all material respects, in accordance with the Associations Incorporation Reform Act 2012 and the Australian Charities and Not-for-profits Commission Act 2012.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 of the financial report, which describes the basis of accounting. The financial report is prepared to assist the Association. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the Association and should not be distributed to or used by parties other than the Association. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporation Reform Act 2012, and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that

ALAMEIN NEIGHBOURHOOD AND LEARNING CENTRE INC.
INDEPENDENT AUDITORS'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022

includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.




Lionel R. Arnold

Dated in Wantirna on 22nd March 2023

the year in photos





we gratefully acknowledge



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(03) 9885 9401 | www.alameinlc.com.au

The logo for alamein, featuring the word "alamein" in a bold, lowercase font where each letter is composed of multiple colored vertical bars. Below it, the words "neighbourhood & learning" are written in a smaller, lowercase sans-serif font.

alamein
neighbourhood & learning